



***Diocese of Raleigh***  
***Prospective Speaker Information Form***

1. Name of Diocesan Department, Parish, Parish School or other organization sponsoring the event:  
\_\_\_\_\_
2. Date(s) for the event \_\_\_\_\_
3. Place for the event \_\_\_\_\_
4. Purpose of the event \_\_\_\_\_
5. Information on the Prospective Speaker:
  - a. Name of Speaker \_\_\_\_\_
  - b. Title \_\_\_\_\_
  - c. Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
  - d. Organization that the prospective speaker may represent \_\_\_\_\_  
(Such as the USCCB)
6. The topic for the presentation \_\_\_\_\_
7. Qualifications and recommendations regarding the prospective speaker and why this speaker has been chosen to present on this topic  
\_\_\_\_\_  
\_\_\_\_\_
8. Curriculum vitae for the prospective speaker and, if available, samples from printed publications and websites which contain the writings of the prospective speaker. (Kindly attach).
9. Name of person completing this form: \_\_\_\_\_
10. Signature of approval by Pastor or Pastoral Administrator: \_\_\_\_\_

Parish Seal