



CHRISTIAN  
BROTHERS  
SERVICES

Employee Benefit Trust  
1205 Windham Parkway  
Romeoville, IL 60446  
800.807.9460 / 630.378.3005 fax

Please complete this form when employees have either a new salary or a new address.  
Please fill in only that information which has changed. ***This form is not to be used for name changes or beneficiary changes.***

### Change of Address or Salary

Location Name:		Location #:	
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Name of Employee:		Effective Date:	
Social Security Number:		New Annual Salary:	
New Address:			

Name of Employee:		Effective Date:	
Social Security Number:		New Annual Salary:	
New Address:			

Name of Employee:		Effective Date:	
Social Security Number:		New Annual Salary:	
New Address:			

Name of Employee:		Effective Date:	
Social Security Number:		New Annual Salary:	
New Address:			

Signature of Employer:		Date:	
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